



विद्याधनं सर्वधनं प्रधानम्।

**Lonavala Education Trust's
Dr. B. N. Purandare Arts, Smt. S. G. Gupta
Commerce and Smt. S. A. Mithaiwala Science
College, Valvan, Lonavala
Affiliated to Savitribai Phule Pune University,
Pune**

(ID NO. /PU/PNA/AC/048/(1983))

NAAC accredited "B" Grade

Department of Examination

**Draft of Internal Evaluation Policy
Academic Year 2021-22**

Members of the Examination committee

| Sr. No | Name of the member | Designation | Role in the Committee |
|--------|--------------------|---------------------|-----------------------|
| 1 | Dr. B. N. Pawar | Principal | Chairman |
| 2 | Dr. R. J. Deore | Associate Professor | CEO |
| 3 | Dr. V. A. Patil | Vice Principal | Member |
| 4 | Dr. N. S. Bodke | Assistant Professor | Member |
| 5 | Dr. D. S. Padhey | Assistant Professor | Member |
| 6 | Mr. Mohan Pawar | Clerk | Member |

Full forms of abbreviations used

| Sr. No | Abbreviation | Full form |
|--------|--------------|----------------------------|
| 1 | CBCS | Choice Based Credit System |
| 2 | CC | Core Course |
| 3 | AEC | Ability Enhancement Course |
| 4 | SEC | Skill Enhancement Course |

Introduction

The examination in any academic institution plays a vital role in checking the academic progress of the students. In today's competitive world where technology is changing rapidly, it is important to understand the needs of the industry and service sectors. Therefore, it is essential to develop skills amongst the students which are required to survive in this competitive world.

The target of the internal evaluation policy is to implement a well-organized evaluation system to assess students on various grounds such as presentation skills, analysis and application.

Our Institute is affiliated with Savitribai Phule Pune University, Pune. The University has implemented Choice based credit system (CBCS) from the academic year 2019-20. There is a semester pattern of examination in undergraduate and postgraduate programs. There are six semesters for undergraduate programs and 4 semesters for post graduate programs.

Objectives of Internal Evaluation Policy

1. To guarantee a well-organized and transparent system of internal examinations.
2. To make students aware of internal examinations.
3. To perform continuous internal Evaluation

Faculty-wise internal evaluation for Core Courses (CC)

Faculty of Arts

Distribution of internal marks per subject in each semester

1. Written Test I (Online / Offline Mode) - 10 marks
2. Written Test II (Online / Offline Mode) - 10 marks
3. Assignments/Projects/Seminars/Presentations/Oral/Group discussion - 10 marks

Faculty of Commerce (UG)

Distribution of internal marks per subject in each semester

1. Written Test I (Online / Offline Mode) - 10 marks
2. Written Test II (Online / Offline Mode) - 10 marks
3. Assignments/Projects/Seminars/Presentations/Oral/Group discussion - 10 marks

Faculty of Commerce (PG)

Distribution of internal marks per subject in each semester

1. Written Test I (Online / Offline Mode) - 15 marks
2. Written Test II (Online / Offline Mode) - 15 marks
3. Assignments/Projects/Seminars/Presentations/Oral/Group discussion - 10 marks

Faculty of Science

Distribution of internal marks per subject in each semester

1. Written Test (Online / Offline Mode) - 10 marks
2. Assignments/Projects/Seminars/Presentations/Oral/Group discussion - 05 marks

Instructions for students

1. Every student should strictly follow the instructions laid down by the Examination department for the conduct of internal Examinations.
2. The written internal test will be conducted by the respective subject teacher in the class.
3. Evaluation through Assignments / Projects / Seminars / Presentations / Oral will be carried out by the respective teacher as per guidelines of the Board of studies of the respective subject.
4. Every student should submit the work assigned by the subject teacher in stipulated time in the regard of continuous Internal Evaluation (CIE).
5. The final internal marks will be notified by each subject teacher at the end of each semester.
6. Evaluation of Ability Enhancement Courses (AEC) and Skill Enhancement Courses (SEC) will be performed according to the guidelines of the Board of studies of respective subjects. This evaluation will be performed by the assigned course coordinator.

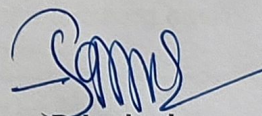
Special Considerations:

1. A separate arrangement can be made for those students who will represent the College / University in sports, Cultural events, NSS during the scheduled internal examinations. In each of the above cases, the student should take prior permission from the respective subject teacher.
2. Divyang students will be provided with the necessary facilities as per the guidelines from the Government of Maharashtra and Savitribai Phule Pune University, Pune.



CEO

(Dr. R. J. Deore)



Principal

(Dr. B. N. Pawar)

Tentative Schedule of Internal Examinations

| Name of the Faculty | Name of the Examination | Marks | Time |
|-----------------------|--|---------|--|
| Arts | Written test I (Online / Offline Mode) | 10 | 5th week from the commencement of teaching during each semester |
| | Written test II (Online / Offline Mode) | 10 | 9th week from the commencement of teaching during each semester |
| | Assignments / Projects / Seminars / Presentations / Oral | 10 | 10th week from the commencement of teaching during each semester |
| Commerce (UG / PG) | Written test I (Online Mode) | 10 / 15 | 5th week from the commencement of teaching during each semester |
| | Written test II (Online / Offline Mode) | 10 / 15 | 9th week from the commencement of teaching during each semester |
| | Assignments / Projects / Seminars / Presentations/ Oral | 10 / 10 | 10th week from the commencement of teaching during each semester |
| Science | Written test (Online / Offline Mode) | 10 | 9th week from the commencement of teaching during each semester |
| | Assignments / Projects / Seminars / Presentations / Oral | 05 | 10th week from the commencement of teaching during each semester |
| Display of results | All Internal Examinations | 30/15 | 11th week from the commencement of teaching during each semester |